How to apply to courses within a program using UNIVERSITYADMISSIONS.SE

1. Go to [www.universityadmissions.se](http://www.universityadmissions.se). Click *Log in (or create an account)* in the upper-right corner.

   ![Log in (or create an account)]

2. You have to log on before you choose courses. Do not log on with your universityadmissions.se account. You can use Uppsala university's student portal to log in. Choose *Uppsala University* from the list of universities in the grey box.

   ![Are you already studying in Sweden?](image)

   ![Joint Web Login](image)

   Use your user name and password from your UpUnet student account (the same log in as for “Studentportalen”). You will be taken back to [universityadmissions.se](http://universityadmissions.se) when you click on the LOGIN-button.

3. You will be taken to the joint web log in for Uppsala University.

4. A message appears on the screen, confirming you are logged in. Click on the tab *Courses & programmes*
5. Write the enrolment code or the name of the course you want to apply for. You have either gotten the codes from your department or you can find them in the Uppsala University course catalogue. Click Search.

6. The course you searched for will be shown. Click Add to the right of your chosen course and your course will be added to your application in the blue box. Repeat step 5 and 6 if you want to apply for more than one course.
7. When you have added your courses and are ready to proceed click *To application* at the bottom of the blue box.

8. Prioritise your chosen courses. Note that you can be admitted to 45 hp (credits). Use the blue arrows to the right of every alternative or drag and drop the courses up and down in your application.

Remember to mark every chosen course with your program NOT as a freestanding course. You can delete your application with *Delete application* at the top left. Click the blue button *Save changes* when you’re ready to proceed and then *Submit*.

9. Go over your application again and check that everything is correct.
Verify that your selections are correct

Autumn Semester 2013

1. Seismology
   10 Credits, Uppsala University, Uppsala
   Is applied to within Master Programme in Earth Science GEOL

2. Glaciology and Glacial Processes
   10 Credits, Uppsala University, Uppsala
   Is applied to within Master Programme in Earth Science GEOL

Click Cancel at the bottom of the page if you want to change your application. You will be directed back to the previous page. Click Submit when you are done. Disregard the rest of the page. It has no relevance when you are applying to courses within your program.

10. Confirmation

You will get a confirmation regarding your application by e-mail from universityadmissions.se. It is possible to change your courses or ranking order until the last day to apply. Deadline is April 15th 2013.