



UPPSALA  
UNIVERSITET

# Evacuation plan

## Department of Information Technology

### **When the alarm signal sounds**

Use *the nearest* exit and go to *the nearest* meeting-place.

**Note! The elevators mustn't be used during evacuation!**

Don't get back into the premises before the responsible co-ordinator gives the ALL-CLEAR!

### **Evacuation and search of the premises**

Stop all activities immediately!

All teachers who are having a class when the alarm signal sounds are responsible to make sure the room gets evacuated.

Please check that the rooms that you pass on your way to the exit are empty. Also remember to check the toilets and rest rooms (vilrum).

Report to the responsible person on the co-ordination place or the meeting-place that evacuation/search has been done.

### **Meeting-places**

**The lawn in front of building 1**

**Responsible:** Janitor, building 1

**The lawn in front of building 2**

**Responsible:** Janitor, building 2

Co-ordination between the different meeting-places will be done.

### **Co-ordination place**

In front of Building 4, on the lawn, at the white artwork (Snäckan)

This is where the Rescue Service will go to get information when they arrive.

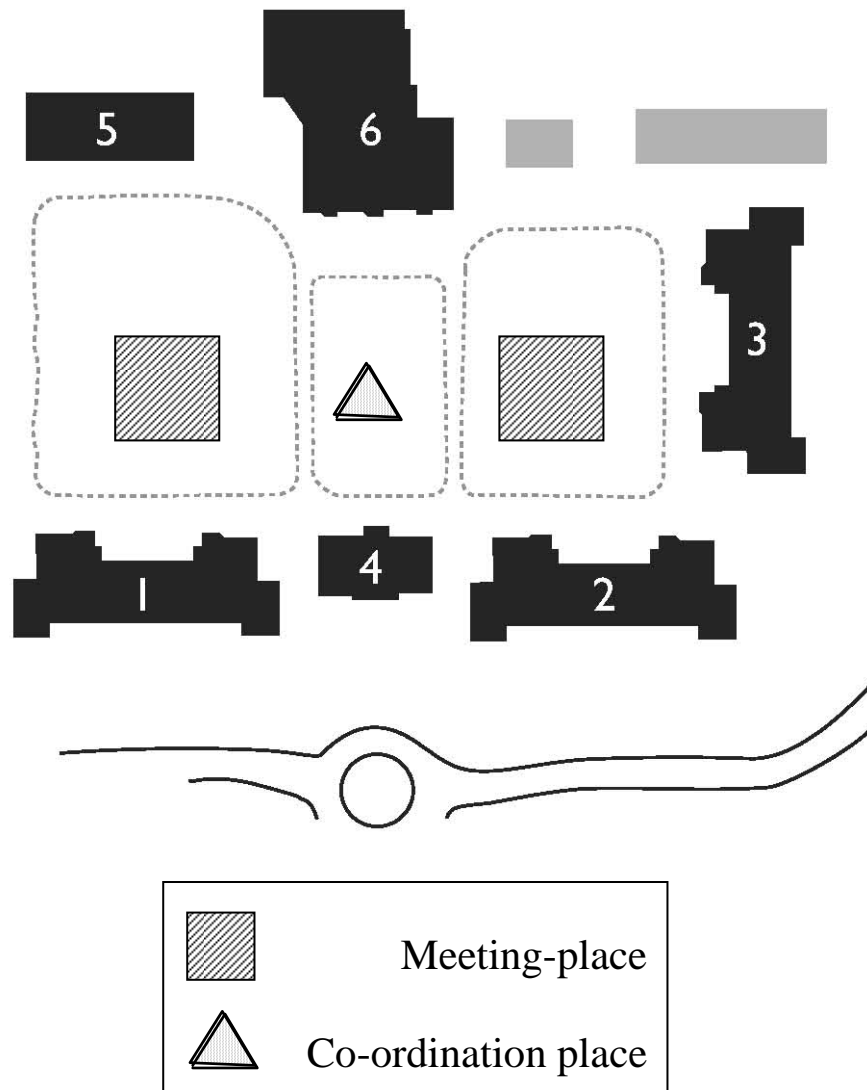
**Co-ordinator:** ITC-Super Intendent



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### **Let the Rescue Service come through!**

Make sure that the Rescue Service will be able to get through.

Don't stop on the asphalted areas outside the buildings!

**Don't get back into the premises before the responsible co-ordinator gives the ALL-CLEAR!**