Instructions for the Search Group Report

According to the decision by the Department Board on September 11, 2014 (IT 2014/57) the search group must include the following content in their report:

- Description of the need for the current recruitment.
- Recommendation on the type of employment (Research Fellow, Associate Senior Lecturer or Senior Lecturer) if this was not already decided when the search group was appointed. The justification for the recommendation must also be included in the report.
- Financing plan. If the form of employment is Associate Senior Lecturer or Senior Lecturer, the plan must contain a convincing argument for the existence of a long-term educational need.
- Draft employment profile, where the topic delimitation is an important part.
- Details of how the search group has been working to identify candidates of both sexes. It is in the assignment of the search group to search for candidates in our database of women active in our disciplines. It should be clear in the report that this has been done and what the outcome was. In addition to this, the search group must also make efforts to find candidates of both sexes through other channels.
- List of identified candidates.